

www.leedstrinity.ac.uk

## **Regulations on Job Advertisements**

Leeds Trinity University reserves the right to reject any application where:

- 1. The opportunity will not be relevant to any of the university's students or graduates.
- 2. The university is provided with inaccurate or incomplete information.
- 3. The job advert is misleading.
- 4. The advert promotes or condones illegal activity.
- 5. The advert requires an applicant to pay a fee in order to apply. Or where the advert requires an initial financial investment.
- 6. The opportunity requires the applicant to be self-employed.
- 7. The opportunity is connected with a pyramid (or similar) selling scheme.
- 8. The opportunity presents a health and/or safety risk to the applicant.
- 9. The opportunity involves promotes or condones academic plagiarism.
- 10. The advert is being placed by a private individual and not a registered company or business.
- 11. The opportunity fails to meet UK employment legislation, including minimum wage legislation.
- 12. The opportunity is commission only.
- 13. Reasonable adjustments are not made to ensure equal opportunities.
- 14. An opportunity will not provide the successful applicant with a formally written contract.
- 15. An advert requires the submission of a photograph of the applicant without due reason.

For more information, please contact myfuture@leedstrinity.ac.uk

*This information is correct as of the 23<sup>rd</sup> of August 2019.*